KENDRIYA VIDYALAYA, DINDORI

Allottment of Duties -2023-24

Details of various Committees-Incharges and Associate Members

1. ACADEMIC AND ADMINISTRATIVE SUPPORT COMMITTEE:

Mr R S ULADI PRINCIPAL

MR DIGVIJAY SINGH PGT MATHS

MRS. SEETA GOUTAM TGT MATHS

5. MR. SATYENDRA KUMAR MEHRA

6. ALL SUBJECTS TEACHERS

2. ADMISSION COMMITTEE

Mr. HARI PARKASH PGT (PHY)

Mr. KISHORE DOIFODE TGT(LIB) 2.

Mr. PRINCE KUMAR (PRT) Phreshood 3.

Mr. ARUN KUMAR (PRT) Member

3. TC PREPARING

MR. GEETANSH SETHIPGT CHEMISTRY 1.

MR. PRINCE KUMAR 2.

INCHARGE laston No.

INCHARGE

4. INTERNAL EXAM AND MODERATION COMMITTEE (SECONDARY)

Mr.GEETANSHSETHI PGT(CHEM) **INCHARGE** 1.

Mr DIGVIJAY SINGH PGT MATHS Member

Mr. SEETA GOTAM TGT(MATHS) Member **MEMBER** Mr . SURYA PRATAP SINGH

5. INTERNAL EXAMAND MODERATION COMMITTEE (PRIMARY)

1. Mr. BHOJKANT YELE (PRT) MANOJ GAUTAM i/c

2. Mr. NARENDER KUMAR (PRT) JITENDRA Member

6. EXTERNAL(CBSE) EXAM COMMITTEE

1. Mr. SURYA PRATAP SINGH PGT (HINDI) 2.Mr. DIGVIJAY SINGH PGT(MATHS) % Member

3. Mr GEETANSH SETHI PGT CHEM 4 Member

3. Mr. SEETA GOTAM TGT(MATHS) Member

7. TIME TABLE COMMITTEE(SECONDARY)

INCHARGE Mr. DIGVIJAY SINGHPGT(MATHS) 1. Member (//

Mr. MR. KISHORE DOIFODE TGT (LIB) 2.

8. TIME TABLE COMMITTEE(PRIMARY)

PRIMARY INCHARGE Mr. NEELESH KUMAR SONI (PRT) 1.

Member 6. 2. Mr. DILIP CHHOTELAL TEMBHARE (PRT)

3. Mr. SATYENDRA KUMAR MEHRA Member

9. CCA COMMITTEE(SECONDARY) **INCHARGE** Mr. RAJESH ASHOK PATLE TGT(ENG) 1. MS SUDESH KUMARI Member 2. Member 3. Member Mr. AMIT KUMAR 10. CCA COMMITTEE (PRIMARY) **INCHARGE** Mr. ARUN KUMAR (PRT) Member 👭 Mr. NARENDER KUMAR (PRT) 11. CLEANLINESS AND CONSERVANCY COMMITTEE INCHARGE N Mr. ANURAG KUMAR SAHU TGT(SCI) MRS. SUDESH KUMARI TGT -(HINDI) Sudeth **MEMBER** 2. Member Mr. AMIT KUMAR (AE) 3. Member 4. Mr. JITENDRA KUMAR (PRT) **Members** ALL CLASS TEACHERS 12. MORNING ASSEMBLY ACTIVITIES INCHARGE-1. Mr. HARISH BAHORIA (TGT PHE) Member 2. Mr. RAJESH ASHOK PATLE TGT (ENG) Member \angle **PRT** 3. MR. ARUN KUMAR Member **PRT** 4. MR. NEELESH KUMAR SONI 13. FLAG HOISTING PREPERATION FOR MORNING ASSEMBLY 1. MR. HARISH BAHORIYA TGT (PH&E) Member 2. MR. AMIT KUMAR TGT(ART) 3. MR. AJIT SINGH (PRT) Member 14. M&R COMMITTEE (SCHOOL BUILDING) INCHARGE 1. MRS. NEETA TIRKEY TGT(WE) 2. MR. SURYA PRATAP SINGH PGT(HINDI) Member Member -3. MR. HARISH BAHORIYA TGT(P&HE) 4. MR. PANKAJ KUMAR SHUKLA(PRT) Member 15. PURCHASE COMMITTEE **INCHARGE** Mr. GEETANSH SETHI PGT (CHEM) 시 Member 2. Mr. NEETA TIRKEY TGT(WE) 3. Mr. HARISH BAHORIA TGT(PHE) Member < 4. MR. P.K.SHUKLA — 15 Members Members 4. Department Incharges **16. FURNITURE COMMITTEE** 1/c Swjeet 1. Mr. SURJEET PRT MEMBER 2. Mr. DILIP TEMBERE Member 3. Mr. HARISH BAHORIY TGT(P.E) 17. DISCIPLINE COMMITTEE INCHARGE -1. Mr. HARISH BAHORIA TGT(P.E) Mr. DIGVIJY SINGH PGT (MATHS) 2. Member MRS. NEETA TIRKEY MEMBER The

4. Mr. P.K SHUKLA

MR. JITENDRA (PRT)

All Class Teachers

(PRT)

Member

Members

Members

18. SPORTS COMMITTEE

1. Mr. HARISH BAHORIA TGT(P.E)	INCHARGE 3
2. Mr.SURYA PRATAP SINGH PGT (HINDI) 🔊	Member
3. Mr. ANIL (TGT SST)	Member
4. Mr. MANOJ KUMAR (PRT)	Member
19. TRANSPORTATION COMMITTEE	
1. Mr. HARISH BAHORIA TGT(P.E)	INCHARGE
2. Mr. SATYENDRA KUMAR MEHRA (PRT)	Member
20. SCOUTS AND GUIDES	
1. Mr.AMITKUMAR TGT(ARTS)	INCHARGE
2. Mr.SuryaPratap Singh PGT(HIN)	Member
3. Mrs. SEETA GOUTAM TGT(MATHS)	Member
4. Mr. KISHORE DOIFODE TGT(LIB)	Member /
5. Ms SUDESH KUMARI TGT HINDI	MEMBER
21 CUBS AND BULBUL	WEW DEN
L. Mr.DILIP CHHOTELAL TEMBHARE PRT	INCHARGE (
2. Mr. PRINC KUMARPRT	Member Philipal
3. Mr.ARUN KUMAR PRT	Member Member
1. Mr. BHOJKANT YELE PRT	Member Skr
22. DISASTER MANAGEMENT AND SECURITY COMMITTEE	Welliber Sept
1. MRS. NEETA TIRKEYTGT(WE)	INCHARGE Acou
2. MR. NARENDER KUMAR PRT	Member M
3. MR JITENDRA PRT	Member
	Wember
23. FEES RECORD COMMITTEE	
1. JSA	Member
2. MR. ADITYA SINGH (TGT SANSKRIT)	Member
3. MR. BHOJKANT PRT	Member Bles
24. QUARTER ALLOTMENT AND LICENSE FEE RECORDING CO	MMITTEE
	AVIIVILI I CE
1. Mr. DIGVIJAY SINGHPGT(MATHS)	INCHARGE
2. Mr. NEETA TIRKEYTGT(WE)	Member
3. Mr.ARUN KUMAR PRT	Member
25. M&R COMMITTEE (QUARTERS)	-1/0111
1.MRS. NEETA TIRKEY TGT(WE)	INCHARGE
2.MR. HARI PARKASHMember	Member 199
3.MR PRINCE KUMAR	Member Mullar
4.MR. AMIT KUMAR TGT(ART)	Member
26. MEDICAL CHECKUP AND FIRST AID COMMITTEE	10
1. MR. HARISH BAHORIA TGT PH&E	INCHARGE - 3
2. MRS. SUDESH KUMARI TGT(HINDI)	Member
3. MR. AJIT SINGH 💮	Member
A MD MADENIDER KIIMAR	Member M

27. EDUCATIONAL TOUR AND TRIP(EXCURSION)& ADVENTURE	COMMITTEE
1. Mr.HARISH BAHORIA TGT(P.E)	INCHARGE
2. Mr.AMITKUMAR TGT(A.E)	Member
3. MrS. NEETA TIRKEY TGT(WE)	Member
4. Mr.ADITYA SINGH TGT (SKT)	Member
5. MR. S.K.MEHRA PRT	Member
6. MR. MANOJ GAUTAM	Member
28. PHOTOGRAPHY COMMITTEE	
1. Mr. AMIT KUMAR TGT(A.E)	INCHARGE
2. Mr. SATYENDRA KUMAR MEHRA PRT	Member
29. PRIMARY RESOURCE ROOM(ACTIVITY ROOM) AND TLM PR	
	- COUNTENDED
1. Mr. PANKAJ SHUKLA PRT	INCHARGE
2. Mr. PRINCE KUMAR PRT	Member Penakral
3. Mr. NARENDAR KUMAR PRT	Member M
30. RECEPTION AND REFRESHMENT COMMITTEE	
1. MR. AMIT KUMAR TGT (ART)	INCHARGE
2. SMT. NEETA TIRKEY TGT (WET)	MEMBER Alore
2. MR. NARENDER KUMAR PRT	MEMBER
31. QUARTERLY NEWS LETTER COMMITTEE	WEW DERVI
1. Mr. MANOJ KORAR GAUTAM PRT	INCHARGE ©
2. MR. DILIP TEMBHARE PRT	MEMBER @
32. VIDYALAYA MAGAZINE COMMITTEE	WILIVIDER
1. Mr. SURYA PRATAP SINGH PGT (HINDI)	INCHARGE
2. Mr. RAJESH KUMAR PATLE TGT(ENG)	Member
3. MR. ADITYA SINGH TGT(SKT)	Member
3, Mr. KISHORE DOIFODE TGT(LIB)	Member 4
4. Mr. AMIT KUMAR TGT(A.E)	Member
5. Mr. MANOJ KURIAR GAUTAM PRTMember	Welliber
6. (Comp.Instructor)	
33. RAJBHASHA	
1. Mr. SURYA PRATAP SINGH PGT (HINDI)	INCHARCE
2.Mrs. SUDESH KUMARI TGT (HIN)	INCHARGE Member
3.Mr. ADITYA SINGH TGT (SKT)	Member
4.Mr. PRINCE KUMAR PRT	Member Knokest
5.Mr. MANOJ KUMAR GAUTAM PRT	Member
34. OFFICE	Wellbei
1. JSA	
2.MR DILIP TEMBERE	\mathscr{Q}_{\geqslant}
35. INCOME TAX AND PROFESSIONAL TAX COMMITTEE	
1. MR. DILIP TEMBHARE PRT	I/C
2. MR. DIGVIJAY SINGH PGT	MEMBER
36. ESCORT DUTY CHART PREPARATION COMMITTEE	
1. Mr. HARISH BAHORINA TGT (PH&E)	INCHARGE - 3
2. MRS. SEETA GAUTAM TGT (MATHS)	MEMBER

37. PREPARATION OF IDENTITY CARD COMMITTEE 1. MR. AMIT KUMAR TGT (ART) **INCHARGE** 2. ALL CLASS TEACHERS **MEMBER** 38. FEE CONCESSION AND RTE COMMITTEE 1. Mr. HARI PARKASH PGT (PHY) Mr. KISHORE DOIFODE TGT(LIB) Member / 39. CORRESPONDANCE WITH STATE GOVT. AND JOIN HANDS WITH GOVT. **INCHARGE** 1. Mr. SATYENDRA KUMAR MEHRA (PRT) **MEMBER** 2. MR. RAJESH KUMAR PATLE TGT(ENG) 40. SUBJECT COMMITTEE I/C - MR. RAJESH KUMAR PATLE TGT-ENGLISH 1. ENGLISH 2. HINDI- SANSKRIT - MR.SURYA PRATAP SINGH PGT-HINDI 3. MATHEMATICS - MR. DIGVIJAY SINGH PGT - MATHS - MR. GEETANSH SETHI PGT - CHEMISTRY JEST 4. SCIENCE 5. SOCIAL SCIENCE - MR. ANIL TGT -SST 41. MONTHLY REPORT(ICT, ENROLLMENT, E-CLASS ROOM, CCTV, UBI PORTAL FEE VERIFICATION) 1.JSA 2. COMUTER INSTRUCTOR 42. A.V.AIDS, TEACHING AIDS AND P.A. SYSTEM INCHARGE ALL 1. MRS. NEETA TIRKEY TGT (WE) **MEMBER** 2. MR. ANIL TGT SST **MEMBER** 3. MR. NILESH KUMAR SONI PRT(MUSIC) **43.COMPUTER DEPARTMENTS I/C** 1. MR. ANURAG KUMAR SAHU TGT(SCI) INCHARGE PGT (CS) **44. LITERARY CLUB INCHARGE** Mr. KISHORE DOIFODE TGT(LIB) Mr. SUDESH KUMARI TGT (HIN) Member Member 3. MR. ADITYA SINGH TGT(SKT) Member 4. MR. RAJESH KUMAR PATLE Member 5. MR. PANKAJ KUMAR SHUKLA Member 6. MR. AJIT SINGH 📆 45. CMP AND PRIMARY EDUCATION COMMITTEE **INCHARGE** 1. Mr. PANKAJ SHUKLA PRT — Member Michiel 2. Mr. PRINCE KUMAR PRT Member 1/4 **PRT** 3. Mr. NARENDAR KUMAR 46. CAREER GUIDANCE AND COUNSELLING COMMITTEE 1. Mr. DIGVIJAY SINGH PGT (Maths) **INCHARGE** Mr. SURYA PRATAP SINGH PGT (HIND)

Mr. SEETA GOUTAM TGT(MATHS) 47. NATIONAL ADOLECENCE EDUCATION PROGRAMME

1. MRS. SEETA GOUTAM TGT MATHS

2. MR. RAJESH ASHOK PATLE

3. MR. HARISH BAHORIA

Member

Member

INCHARGE MEMBER

MEMBER -

OBIN0559497 48. AWAKEND CITIZEN PROGRAMME 1. MR. ANIL TGT SST INCHARGE INCHARGE Hadan 2. MR. ADITYA SINGH TGT SANSKRIT MEMBER 49. SCIENCE EXHIBITION Mr. HARI PARKASH PGT(PHY) Members **All Science Teachers** 50. EBSB PROGRAMME(SOCIAL SCIENCE EXHIBITION) 1. Mr. ANIL TGT(S.ST) **INCHARGE** Member 2. Mr. AMIT KUMAR TGT (ART) Member 3. Mr. NEELESH KUMÁR SONI PRT (MUSIC) Member 4. Mr. RAJESH KUMAR PATLE TGT (ENG) 5. Mrs. SUDESH KUMARI TGT HINDI Member **51. STAFF GRIEVANCE COMMITTEE** INCHARGE 1. MR. SURYA PRATAP SINGH PGT HINDIn **MEMBER** 2. MRS. SEETA GOUTAM TGT MATHS MEMBER 3. MRS. NEETA TIRKEY TGT (WET) **MEMBER** 3. MR. PANKAJ SHUKLA PRT 52. HOUSE SYSTEM OF THE VIDYALAYA **INCHARGE** 1. MR. RAJESH KUMAR PATLE TGT ENG MEMBER < 2. MR. ARUN KUMAR PRT 53. GRIEVANCE CELL FOR SC/ST/OBC/ MINORITIES AND PHYSICALLY, HANDICAPPED INCHARGE S 1. MRS. NEETA TIRKEY TGT WE MEMBER Phinake 2. MR. PRINCE KUMARPRT **`MEMBER** 3. MR. NEELESH KUMAR SONI **MEMBER** 4. MR. JITENDRA 54. ARRANGEMENTS OF STAFF MEETING AND REPORTING MINUTES 1. MR. SURYA PRATAP SINGH PGT HINDI I/C 2. MR. AMIT KUMAR TGT ART **MEMBER** 55. ALUMANI COMMITTEE 1. MR. HARI PARKASH PGT PHY **MEMBER** 2. MR. NILESH KUMAR SONI PRT MUSIC **56. INTERNAL COMPLAINT COMMITTEE**

1. MR. SURYA PRATAP SINGH PGT HINDI INCHARGE
2. MRS. SEETA GOUTAM TGT MATHS MEMBER
3. MR. PANKAJ SHUKLA PRT MEMBER

57. GARDENING AND BEAUTIFICATION COMMITTEE ECO AND NATURE CLUB

Mr. ANURAG SAHUTGT(SCI) 1. Mr. AMIT KUMAR TGT(AE) 🏶

Mr. NEETA TIRKEYTGT(WE) 3.

Mr. NARENDER KUMAR PRT 4.

5. Mr. JITENDRA PRT

58. ESTABLISHMENT OF ATAL TINKERING LAB

1. MR. GEETANSH SETHI PGT CHEM Agent

2.MR. HARI PARKASH PGT PHY 3. MR. ANURAG SAHU TGT SCI Member

INCHARGE

Member 5 Member n

Member

INCHARGE

MEMBER X

MEMBER

59. DEVELOPING - KITCHEN GARDEN

1. MR. BHOJKANT YELE PRT

2. MR. SATYENDRA KUMAR MEHRA PRT

INCHARGE

MEMBER

60. SHAALA DARPAN

1. AADITY SINGH TGT (SKT)

2. COMPUTER INSTRUCTOR

INCHARGE

61. SARAL / SHALA SIDDHI/ UDISE

1. MR. SATYENDRA KUMAR MEHRA PRT

2. COMPUTER INSTRUCTOR

62. MODERNIZATION OF LABS

1. MR. HARI PARKASH PGT PHY

2. MR. GEETANSH SETHI PGT CHEM Agents

3. MR. ANURAG SAHU TGT SCI

63. WEBSITE UPDATION

1. Mr. PRINCE KUMAR (PRT)

4. MS. SURYA PRATAP SINGH PGT(HINDI)

5 MR.RAJESH KUMAR PATLE (TGT (ENG)

Mr KISHORE DOIFODE TGT (LIB)

INCHARGE

INCHARGE Llas MEMPET

MEMBER W

INCHARGE Punctual

Member

Member

Member /

64. GATE DUTY

1. Mr. HARISH BAHORIA TGT(PHE)

2. MRS. SEETA GOUTAM TGT -(MATHS)

3. Mr. AMIT KUMAR (AE)

(PRT) 4. Mr. PANKAJ KUMAR SHUKLA

INCHARGE ____

MEMBER

Member

Member

65. LEAVE RECORDS

1. MR. NAVAL SINGH SUB STAFF

INCHARGE ***

66. BALA

1. MR. PANKAJ SHUKLA PRT

INCHARGE

2. MR. NILESH KUMAR SONI PRT MUSIC

MEMBER

3. MR. AMIT KUMAR TGT ART

MEMBER

67. SOCIAL ACCOUNTS 1. SSA 2.COMPUTER INSTRUCTOR **68. MEDICAL BILLS SCRUTINY INCHARGE** 1. MR. GEETANSH SETHI PGT CHEM 2. SSA/ JSA **69. PISA INCHARGE** 1. MR. ANURAG KUMAR SAHU TGT SCI **MEMBER** 2. MRS. SEETA GOUTAM TGT MATHS **MEMBER** 3. MR. ARUN KUMARPRT 70. GeM **INCHARGE** 1. MR. DIGVIJAY SINGH PGT MAYHS MEMBER, 2. MR. KISHORE DOIFODE TGT (LIB) 71. SERVICE BOOK 1. MR. GEETANSH SETHI PGT CHEMISTRY **INCHARGE** 2. SSA/ JSA 72. RTI/ITS DISPOSAL 1. MR. SURYA PRATAP SINGH PGT (HINDI) I/C Member (9) 2. MR.DILIP TEMBHARE PRT 2. SSA / JSA 73. SUGGESTIONBOX **INCHARGE** .Mr. SEETA GOUTAM TGT(MATHS) Member Mr. ADITYA SINGHTGTTGT(SKT) 2. 74. LIBRARY COMMITTEE INCHARGE/ Mr. KISHORE DOIFODE TGT(LIB) Mr. SURYA PRATAP SINGH PGT(HINDI) Member 3. Mr. GEETANSH SETHI PGT (CHEM) Member 4. Mrs. SEETA GOUTAM TGT (MATHS) Member Member 5. Mr. PANKAJ KUMAR SHUKLA PRT Member MR. MANOJ GOUTAM (PRT) 75. DAILY ATTENDANCE AND DATA DISPLAY 1. MR. KISHORE DOIFODE (TGT LIBRARY)

2. MR. BHOJKANT PRT

Member

76. BACK TO BASICS	
1.MRS. SEETA GOUTAM TGT MATHS	I/C
2. MR. NARENDAR KUMAR	Member
3.MR. AJIT SINGH	Member
77. ANNUAL ACCOUNT AND BUDGET	
1.MR. DILIP KUMAR TEMBHARE	PRT Q
ART CLUB 1 Mr.AMIT KUMAR TGT ART)	INCHARGE
1. Mr. GEETANSH SETHI PGT (CHEM) 2. Mr. PGT BIO Member 3. Mr.ANURAG SAHU TGT (SCI)	INCHARGE Member
MATHS CLUB&MATHS OLYMPIAD	
 Mr. DIGVIJAY SINGHPGT(Maths) Mrs. SEETA GOUTAM TGT (Maths) 	INCHARGE Member
SCIENCE OIYMPIAD 1. Mr. ANURAG KUMAR SAHU TGT (BIO) 2. All science Teachers JUNIOR SCIENCE LAB 1.Mr. ANURAG KUMAR SAHU TGT (BIO) 2.Mr HARI PARKASH PGT(PHY) 3.Mrs. GEETANSH SETHI PGT(CHEM)	INCHARGE Member INCHARGE Member Member
1. Mr. HARI PARKASH PGT (PHY) 2. Mr. GEETANSH SETHI PGT (CHEM) 3. Mr.ANURAG KUMAR SAHU TGT(SCI)	INCHARGE last Member Member

1. MR. ANIL

2. MRS. SUDESH KUMARI Smaleth

INCHARGE

MEMBER